

REGISTRATION INFO 2024-2025



We are Allegro Dance School. A dance studio dedicated to providing high-quality dance education in a nurturing and positive environment. At Allegro, we strive to find the perfect team members for each class, age group and dance style. Our staff are passionate about dance education and we believe in creating a beautiful family atmosphere. Our team are highly trained, nurturing and knowledgeable. We recognize that we are not just teaching dance, but we're also teaching our students self-confidence, team work, commitment, discipline whilst having fun in the process. Our goal is the help our students be the best that they can be, from developing confidence on stage to mastering the most difficult moves. We are here to help you achieve your personal goals!

Important Date:

First Day of Class	September 9th	
Thanksgiving Day	October 14th	Studio Closed
Winter Recital	December 7th	The City Playhouse Theatre
Winter Break	December 21st - January 5th	No Regular Classes
Family Day	February 17th	Studio Closed
March Break	March 10th - 16th	No Regular Classes
Good Friday	March 28th	Studio Closed
Victoria Day	May 19th	Studio Closed
June Recital	June 7th	Richmond Hill Centre for the Performing Arts
Last Day of Class	June 27th	

Tuition Fee:

Our season is continuous throughout the school year from September 9th, 2024 to June 27th, 2025. Registration is on-going for classes with space remaining. Tuition fee is calculated based on the total number of hours of dance classes per week. Payment can be made in full for the season or in FOUR installments.

Total Hrs / Week	Per Installment*
30/45 min	\$184
1 hr	\$233
1 hr 15 min	\$288
1 hr 30 min	\$340
1 hr 45 min	\$393
2 hr	\$440
2 hr 15 min	\$490
2 hr 30 min	\$534
2 hr 45 min	\$581
3 hr	\$630
3 hr 15 min	\$682
3 hr 30 min	\$719
3 hr 45 min	\$762
4 hr	\$805
4 hr 15 min	\$813
4 hr 30 min	\$851
4 hr 45 min	\$887
5 hr	\$923

Term Dates:

Term 1	September 9th - November 17th
Term 2	November 18th - February 9th
Term 3	February 10th - April 27th
Term 4	April 28th - June 27th

Payment Dates:

Term 1	September 1st, 2024
Term 2	November 1st, 2024
Term 3	February 1st, 2025
Term 4	April 1st, 2025

*Plus applicable taxes.

PAYMENT POLICY 2024-2025



Payment 1 - Annual Registration Fee (non-refundable) + Term 1 Tuition

Payment 2 - Term 2 Tuition + Ballet Exam Fee (if applicable)

Payment 3 - Term 3 Tuition + June Recital Fee

Payment 4 - Term 4 Tuition

**Additional Costs not included - Required Dance Uniform and/or shoes, extra coaching class fees and recital tickets.*

Annual Registration Fee: An annual registration fee of \$40 per dancer or \$60 per family will be applied upon registration for any class or other programs offered by Allegro Dance School. The Registration Fee is valid for a one year cycle July 1st, 2024 to June 30th, 2025. The registration fee is non-refundable and is not eligible for pro-rate.

Discount: Multiple class discount applies for students enrolling in multiple classes. Class fees decrease with each additional class. A 5% sibling discount is offered to siblings registered in the same or fewer dance hours per week.

Payment Method: Upon registration, you are committing to your dance classes for the full school year from September to June. Payment can be made in full for the year or in FOUR installments. Pay-per-term option is available upon request with a payment fee of \$15 per term per payment. Alternate payment plan is available upon agreement with the director, an additional administrative/processing fee may apply.

Payment by Cheque: All post-dated cheques must be submitted upon registration. Allegro Dance School does not mail out reminders or bills for tuition. Any unpaid balance will be subject to a late charge.

Payment by Credit Card: All credit card payment are subject to a 3.5% convenience fee.

Late Payment Policies: Payment is required to complete registration. Payment is considered late after the first class of the term has started. A late charge of \$15 will applied if payment is not received within 7 days from the payment due date. After 14 days from the payment due date, another \$15 will be charged. After 21 days, Allegro reserves the right to prohibit students with outstanding fees from attending classes until full payment is received.

Declined Payment/NSF Cheques: All N.S.F. or declined and returned cheque, Visa, Mastercard will have a service charge of \$35.

Withdrawal Policy: If withdrawing from classes at anytime throughout the season a \$35 cancellation fee must be paid. Withdrawal request must be made 14 days prior to the next payment via e-mail to allegrodance5@gmail.com. Repeated absences do not confirm that a student has withdrawn. All fees are non-refundable and non-transferrable after deposit. There is no refund or credits for costume rental fee, recital fee, and exam fee. There will be no reimbursement for classes not taken. No refunds for withdrawals after the start of the term, credit only if a doctor note is provided. No refunds or credits with 4 or fewer classes remaining in the term. Account credit can only be used for the same program within a paid period or the same program for the upcoming season if approved administratively. No refund or credits after May 1st.

Missed Classes: Upon registering for dance with us, tuition is ongoing and pays for the reservation of the child's spot in the class. This includes family holidays booked beyond the holidays observed by Allegro Dance School and sick days. We do not offer refunds or credits for missed classes, including cancelled classes due to inclement weather or extraordinary circumstances beyond our control. We do understand that unexpected events occur. We allow two make-up lesson per term, per dancer. You must email allegrodance5@gmail.com the date and class of your missed lesson, and an administrator will email you available make-up lessons of equal or lower level. Upon your confirmation, your make-up lesson will be scheduled. **No make-ups will be allowed without advanced notice or confirmation.**

Class Cancellation: Allegro Dance School reserves the right to cancel or amalgamate any classes temporarily or permanently due to emergency, weather conditions or enrollment less than four students. In case of inclement weather, cancellation notice will be sent via email and will be posted on our Instagram and Facebook page. Parents will not receive a phone call. Please ensure you have provided a valid email address in order to keep up with communication.

Private and Semi-Private Cancellation: 24-hours notice must be given in for any private or semi-private lesson. If a semi-private student misses a class without notice, that class is forfeited. Semi-privates may only be cancelled or changed if both parties notify us at least 48-hours in advance. No refunds for private or semi-private classes. The class will run with the other attending students (with no adjustment to the session fee) and the class is forfeited for the student who is missing the class.

Ballet Exam: Dancers in our ballet program will be partake in an assessment annually. A post-dated cheque for the exam fee is required at the time of registration. Exam fees includes: exam entry fee, pre-exam class (held in spring), and/or musicians (where applicable). Students taking one ballet class per week will be entered for Class Award Assessment; students taking two or more classes per week may be entered for Exam. Students in Level 6 & up must take a minimum of 3 ballet classes to be entered for Exam. Graded examinations and Class Award Assessments will be held at the studio. Students who successfully complete the exam/assessment will receive a Certificate, an Assessment Form, and a medal.

Recital Costume: Performing is an important part of dance education. All dancers will experience the opportunity to perform in our winter showcase in December and year-end recital in June. This is a great way to showcase the dancer's hard work and talent, and it is also a rewarding and confidence building experience. Should your child choose to opt out for the recital, please let our staff know upon registration, otherwise, recital costume deposit will automatically be included in the invoice, the balance will be due October 15th for Winter recital and February 15th for June recital. Recital costumes ranges from \$100 to \$120 including tax.

Recital & Photo Day: There will be no refund for classes missed due to photo or recital day on a day for those who choose not to participate in recital or photos. Students who do not participate in the recital are welcome to take two make-up classes in Term 4 in any other dance form at or below their level.

Drop-off & Pick-up: Children who are not dancing may not be left unsupervised at the studio. Students may be dropped off no more than 10 minutes prior to start of class. Students should be picked up within 10 minutes from end of class time. If a parent is not here within 10 minutes from the end of class, after the last class of the night, you will be charged \$5 for the first 10 minutes and \$1 per minute thereafter to pay for the staff member to stay and supervise your child.

Use of Lobby & Changing Area: This area is reserved for students and staff only. For dancers who required assistance putting on their dance uniform, we encourage you to change at home prior to arriving at the studio. For parents with young dancers who prefer to stay in the premise, you may wait inside your car at the parking lot. Should your child needs you or if there is an emergency, we will contact you by phone with the phone number you've provided on file.

Class Viewing: For the safety of our students, and to minimize distractions for both our instructors and students, parents viewing is not permitted from week to week. We will share videos from classes regularly throughout the term for your friends and family to enjoy. For younger dancers starting their first dance class, we understand that the experience might be overwhelming. Where possible, we encourage children to participate themselves, however, if necessary parents are invited into the classroom on their first lesson to participate in the class with their child. We will share short videos and photographs with parents throughout the terms to show their achievements.

Studio Communication: It is the responsibility of the parent to make sure they are receiving all newsletters/emails and information given out at the studio. Our staff member works hard to keep you informed, please make sure you read all emails and newsletter to keep up-to-date with all the happenings at the studio.

Communicating with Instructors: The studio offers full time reception staff during operating hours. Our receptionist will be happy to answer your calls and questions! General enquiries are to be made with the receptionist. If you need to contact your child's instructor, you are welcome to email any questions or concerns to allegrodance5@gmail.com, we will then forward it to the appropriate teacher or directors. From this point, we can answer your questions via email or arrange a phone call/meeting. ***Students and parents are restricted from contacting teachers by phone, email, text messages, etc. All communication regarding the studio and dance classes must go through the School.***

Dress code: Proper attire is an important for dance training. It allows the teacher to ensure proper body placement and assess unison/uniformity in a group. It also contributes to a professional learning environment. At the discretion of the teacher, students not properly attired will not be allowed to participate. Students taking multiple classes per week should have more than one bodysuit/set of tights. Hair must be neatly and securely fastened in a bun/ponytail for all classes. No jewelry or watches are permitted.

Pre-Dance

Pink tank or short sleeves bodysuit (no logo or prints), DANCEYOU tights, ballet shoes. Pink chiffon skirt (optional). Hair must be in a bun.

Mini Dance/Primary Ballet

Black or Pink tanks bodysuit (no logo or prints), DANCEYOU tights, ballet shoes. Pink chiffon skirt. Hair must be in a bun.

Ballet

Black tank bodysuit, DANCEYOU tights, and ballet shoes. Character skirt and shoes for Gr.2 & up. Hair must be in a bun.

Jazz, Tap, Acro, Musical Theatre, Lyrical

Black tank leotard and CAPEZIO convertible tights (in Caramel) and appropriate shoes. Hair must be in a bun.

Hip Hop

Indoor White Sneakers (Nike Air Force One low top or similar style is preferred), Track Pants/Shorts/Yoga Pants, and a Plain T-Shirt. Hair in ponytail.

Boys

Plain white t-shirt, black shorts with appropriate shoes as listed above in black.

Shoes

Jazz & Musical Theatre - Bloch Neoflex in Black

Tap - Capezio CG17 in Black

Acro & Lyrical - Bare Feet

Not sure how to make a bun? Check out this video:

<https://www.youtube.com/watch?v=3P73C4Oea14>

UNIFORM GUIDELINE 2024-2025

For your convenience, most uniform items can be purchased at the studio. If you are purchasing else where, please make sure you have the list with you to get the appropriate items.

UNIFORM ITEMS

Pink Bodysuit - Pre-Dance/Mini Dance/Primary Child - Mondor Tank Leotard - 1645C Girls



Shoes - Tap
Capezio CG 17 in Black



Black Bodysuit- All Other Classes Except Hip Hop Child - Mondor Tank Leotard - 1645C Girls Adult - Mondor Tank Leotard - 1645 Womens



Shoes: Jazz
Age 5-8 : Bloch Neoflex in Tan
Age 9 & up : Bloch Neoflex in Black



Tights - Ballet
DANCEYOU convertible tights

Shoes: Ballet
Sansha Canvas or Leather Ballet Shoes



Tights - Jazz/Musical Theatre/Tap /Acro/Lyrical
Capezio Convertible 1916X Child / 1916 Women in Caramel or colour that best match your skin tone

Shoes: Hip Hop
NIKE Air Force I Low Top or similar in WHITE (indoor use only)



Ballet Skirt
Primary : Mondor Chiffon Skirt - 16207C Girls
Gr. 1 & Up - Character Skirt*
Gr. 6 & up - Chiffon Skirt*
*To be ordered with Allegro



HAIR KIT ITEMS

- Hair Elastic in colour that matches your hair colour
- U-Pins
- Bobby Pins
- Hair Net in colour that matches your hair colour
- Hair Brush & Comb
- Hair Spray - for recital & photo day
- Hair Gel Spray - for recital & photo day



MAEKUP KIT ITEMS FOR DANCE RECITALS

These are recommended items, you can find similar colours in other brands.

- Foundation of your choice (must match your dancer's skin tone)
- Foundation primer of your choice
- Eyeshadow primer of your choice
- Eyeshadow from MAC: Espresso, Shroom, Carbon
- Blush from MAC: Desert Rose
- Lipstick from MAC: Russian Red
- Lip liner from MAC: Brick
- Waterproof Black Liquid eyeliner of choice. Suggestion – L'Oréal Telescopic Waterproof Liquid Liner
- Fake Eye Lashes (All others: Ardell Demi Wispies)
- Lash Glue: DUO, dries clear



WHAT IS THE REGISTRATION FEE?

The registration fee is paid once a year to enroll your child in class. This fee goes towards administration, licensing and other incidentals. It is not nonrefundable.

WHAT IS A COSTUME RENTAL FEE?

We understand that dance costumes can be costly, and dancers usually only wear them once or twice in a lifetime. Instead of purchasing new costumes each year, we are pleased to offer a costume rental program. We hope that this structure will benefit families and will keep costume costs affordable. Please note that costume rental fees are nonrefundable and nontransferable once deposited.

CAN I JOIN IN THE MIDDLE OF THE TERM? AND WILL THE FEE BE PRORATED?

Yes, we also offer on-going registration for new students throughout the year. Class fees will not be prorated, however, any missed class can be made-up within the same term in other classes for their age group. This is a great way to let your child try other genre or to catch up on any class material missed. Alternatively, you can pay by the hour for the remaining classes of the term. For example, if there are 4 classes left for the term (1-hr class each), your term fee would be 4 hours at the hourly rate of \$25/hr plus HST.

WHAT IF MY CHILD WANTS TO CHANGE CLASSES?

It can be exciting and rewarding for children to participate in different styles of dance. We recommend you to speak with our directors to discuss your child's options as some classes may have other requirement that may help with your decision. Students may transfer between classes ONE time free of charge.

HOW MANY STUDENTS ARE THERE IN A CLASS?

This can differ depending on the age of the group, style of dance as well as the room they are in. For our Pre-Dance Program, the maximum number of students is 12, an assistant will be present for classes over 8 students.

DOES MY CHILD HAVE TO WEAR UNIFORM?

Yes. Proper attire is an important for dance training. It allows the teacher to ensure proper body placement and assess unison/uniformity in a group. It also contributes to a professional and structured learning environment vs. playtime. We have uniform guides for each genre that students should follow. All dance attire should be plain with no logos or prints, as it can be distracting, especially for the little dancers.

CAN I STAY AND WATCH MY CHILD'S DANCE CLASS?

For the safety of our students, and to minimize distractions for both our instructors and students, parents viewing is not permitted from week to week. When they know that you are watching, their focus can often move away from the teacher and the class. This can lead to your dancer concentrating on your approval or what you are doing or wondering why you are looking away. We will share videos from classes regularly throughout the term for your friends and family to enjoy. You may also follow us on Facebook and Instagram for the latest happenings at the studio.

DO YOU OFFER TRIAL CLASSES?

We offer all new students one FREE trial class. Meet the teachers, see the studio and get to know what Allegro is all about.

MY CHILD LOVES TO PERFORM, ARE THERE OTHER OPPORTUNITES ASIDE FROM THE RECITALS?

Yes there is! Our Performers Program is perfect for dancers loves to perform but isn't able to commit in the time commitment of our competitive team. This is a fun opportunity for students to participate in more performance opportunities throughout the year. We select family friendly competitions and community events that we believe are fun & stress-free. Students are required to commit to weekly classes as well as 3-4 performances per year.

For students who love a challenge and are serious about their dance training, then our Competitive Program would be a perfect fit for them. The Allegro Dance School Competitive Dance Program develops self-confidence and teamwork. It is perfect for those who love to dance, to perform, to accomplish personal goals and to be part of a team! Dancers in the competitive team will participate in 3-4 local competitions throughout the season. Students will train from 3 to 5 days a week. If you are interested in joining either of our program, please contact us for more information.